

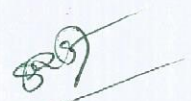
**4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)**

**Laboratory:** College has six Labs (Physics, Chemistry, Zoology, Botany, Computer, Tassar Technology). All the Labs have their own timetable for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students attend the Labs according to the allotted time of their batches. Lab technician and attendants take care of their attendance and issue them required materials for practical. There are few maintenance rules for the laboratories that, in case of any damage caused by the students, they have to pay fine for the damage in the Lab. Lab attendants are instructed to take help of redcross first aid box, when required. All these things are supervised and monitored by the head of the respective department.

**Library:** Library in the college has its own building in the campus of the college. It consists of one reading room, main library, Librarian's cabin, Washroom and Porch. Students can use reading room any time during the library hours. Library is connected with wi-fi and students can browse using the computers of library or through their own devices. For issuing books and reference books library issues a time table and accordingly issue register is maintained. Loss or damage of any type of property of library will bring fine for the students. To monitor this, entire library is under surveillance camera.

**Sports:** Sports department of the college maintains a gym and playground in the college. Department issues Sports material to the students for sports activities. An issue register is maintained by the department. Loss or intentional damage causes fine to the students. In case of participation of inter college, state level and national level events college provides T.A and D.A to the students according to the Government norms. One Hall is allotted for gymnasium in the college.

**Classrooms:** Twenty five classrooms are allotted for various classes in the time table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms. These classrooms are also used for various competitions and events organized by science club, women cell and departmental activities. Apart from this, college has a committee for Green Campus Clean Campus which takes care of cleanliness of the campus. Water coolers are cleaned and serviced regularly. Outsourcing is done for regular maintenance of wooden furniture and electricity.

  
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