



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVT. M.M.R.P.G. COLLEGE CHAMPA
Name of the head of the Institution		Dr. H.P. KHAIRWAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07819245807
Mobile no.		9406322763
Registered Email		gpgc_cph@yahoo.ocm
Alternate Email		gmmrpgc@gmail.com
Address		WARD NO. 21, JAGDALLA, CHAMPA
City/Town		CHAMPA
State/UT		Chhattisgarh
Pincode		495671
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. V.K. SHARMA
Phone no/Alternate Phone no.	07819245807
Mobile no.	7898633848
Registered Email	vijay0107pndt@gmail.com
Alternate Email	gpgc_cph@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gmmrcg.in/College.aspx?PageName=AQAR">http://gmmrcg.in/College.aspx?PageName=AQAR</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gmmrcg.in/College.aspx?PageName=COLLEGE%20ACADEMIC%20CALENDAR">http://gmmrcg.in/College.aspx?PageName=COLLEGE%20ACADEMIC%20CALENDAR</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.8	2007	31-Mar-2007	30-Mar-2012
2	B	2.10	2016	17-Mar-2016	16-Mar-2021

<b>6. Date of Establishment of IQAC</b>	28-Jul-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Short term course on computer literacy	14-Sep-2015 15	25

Orientation programme for newly admitted students	10-Aug-2015 2	402
Three days workshop on basic computer skills	19-Jan-2016 3	43
Workshop on Banking and Importance of small savings	29-Feb-2016 1	50
IQAC meeting - I	15-Jul-2015 1	12
IQAC meeting - II	19-Sep-2015 1	12
IQAC meeting - III	17-Dec-2015 1	11
IQAC meeting - IV	15-Mar-2016 1	12
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT. M.M.R.P.G. COLLEGE CHAMPA	Development	UGC	2015 365	237613
GOVT. M.M.R.P.G. COLLEGE CHAMPA	Annual Budget	State Govt.	2015 365	34092280
GOVT. M.M.R.P.G. COLLEGE CHAMPA	Additional Class Rooms	State Govt.	2015 365	10000000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of**

No

the funding agency to support its activities during the year?

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Regular internal exams. 2. Timely publication of annual magazine. 3. Procurement of good books in Library. 4. Various activities for career guidance.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

06-Feb-2016

17. Does the Institution have Management Information System ?

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. M.M.R.P.G College Champa, is affiliated to the Atal Bihari Vajpayee University, Bilaspur and follows the curriculum developed by the university. It deploys a number of action plans for its effective implementation at various levels. • After the communication received from University in the beginning of the session, Principal communicates the syllabus and other guidelines to the respective departments. Head of the Departments coordinate with other Professors of the Department and through them students are informed. • Department wise Induction is a part of our culture. These induction programs

are a healthy practice to welcome the students and introduce them to the college culture. Marks scheme, syllabus, attendance monitoring are introduced in an amicable atmosphere. Students get the opportunity of interaction with the Librarian, sports officer, and co-coordinator training and placement cell and coordinator of various cells of the Institution. College introduces the Students about IGNOU courses and self-financing courses and short-term Diploma courses. • Time- Table committee prepares the timetable for all the departments taking into view the infrastructural and laboratory needs. College communicates the approved timetable to the students. Apart from this departmental timetable is also prepared. • College introduces the academic calendar and instructs students to be prepared as college follows the academic calendars strictly. • Awareness about strict monitoring of internal evaluation of the students on weekly basis by arranging tutorials, discussion and class Test is also one of the motto of this program. • Head of the Institution monitors regularly the attendance record and daily diary of the faculties.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N/A	N/A	16/09/2015	N/A	N/A	N/A

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	N/A	16/09/2015
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	SOCIOLOGY, POLITICAL SCIENCE, HISTORY/ENGLISH LITERATURE, ECONOMIC, HINDI LITERATURE	01/06/2015
BSc	CHEMISTRY/COMPUTER SCIENCE, BOTANY/TASAR TECHNOLOGY, ZOOLOGY, PHYSICS, MATHEMATICS	01/06/2015
BCom	FINANCIAL MANAGEMENT/ FINANCIAL MARKETING/BANKING INSURANCE/COMPUTER APPLICATION	01/06/2015

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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BASIC COMPUTER SKILLS	19/01/2016	43
LEGAL LITERACY PROGRAM	02/02/2016	50
ENTREPRENEURSHIP WORKSHOP	23/01/2016	42
SHORT TERM COURSE ON COMPUTER LITERACY	14/09/2016	25
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	SOCIAL WORKS	23
MCom	BANKING/CORPORATE/MANAGEMENT/FINANCE	33
BA	ENVIRONMENTAL STUDIES	200
BSc	ENVIRONMENTAL STUDIES	248
BCom	ENVIRONMENTAL STUDIES	100
PGDCA	COMPUTER APPLICATION IN VARIOUS FIELD	50
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NOT APPLICABLE

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	N/A	200	465	200
BCom	N/A	100	156	100
BSc	N/A	250	574	250
MSc	MATHS/CHEMISTRY	50	73	50
MA	ENGLISH/HISTORY/ECONOMICS/SO	200	98	87

	CIOLOGY/POLITIC AL SCIENCE			
MSW	SOCIAL WORK	50	25	23
MCom	N/A	40	36	33
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1246	328	15	9	9

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	6	40	2	Nil	3

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NOT AVAILABLE
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Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nil	Nil	0

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	15	12	Nil	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	009	YEAR	16/04/2016	27/07/2016
BCom	008	YEAR	06/04/2016	23/07/2016
BCom	007	YEAR	16/04/2016	28/07/2016
BSc	006	YEAR	30/04/2016	05/07/2016
BSc	005	YEAR	30/04/2016	05/07/2016
BSc	004	YEAR	30/04/2016	02/07/2016
BA	003	YEAR	02/05/2016	07/07/2016
BA	002	YEAR	02/05/2016	25/07/2016
BA	001	YEAR	30/04/2016	06/08/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Department of Higher Education publishes academic calendar, it contains the number of teaching days, internal evaluation and examination dates etc. Govt. M.M.R.P.G College Champa is affiliated to Atal Bihari Vajpayee University Bilaspur and follows the academic calendar issued by the Department of Higher Education, Govt. of Chhattisgarh. From the month of August unit tests starts in all the departments and the college follows the calendar for internal exams throughout the year. Unit-tests held every month followed by quarterly, half yearly and pre final examination. There is an internal assessment cell to coordinate the Tests and exams. Time tables are prepared for each examination and accordingly invigilators are appointed. Proper seating arrangement and display of results makes the process transparent.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution adheres to the academic calendar regarding admission. After the admissions closes in the month of August institution organizes Students union election according to the circulars issued by state Government and affiliating university. Academic activities, Supplementary exams and revaluation process runs parallel. • Institution adheres to the calendar regarding the activities of NSS and cultural activities- such as NSS camps, plantation, annual function etc. Final examinations are also conducted according to academic calendar. Institution follows the instruction of seven hours duty of teachers as mentioned in the academic calendar and monitor through Bio metrics machine.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gmrcg.in/College.aspx?PageName=PROGRAMME%20OUTCOME>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage



072	PGDCA	COMPUTER APPLICATION	50	33	66
000	MSW	SOCIAL WORK	34	34	100
044, 048	MSc	CHEMISTRY/ Maths	6	5	83.33
067	MCom	COMMERCE	23	23	100
026, 036, 038, 032, 034	MA	ARTS	39	23	58.97
006	BSc	SCIENCE	109	90	82.56
009	BCom	COMMERCE	37	23	62.16
003	BA	ARTS	159	104	65.4
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NOT AVAILABLE

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/06/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/06/2015	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/06/2015
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	0
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	1
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2015	0	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2015	Nil	Nil	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	14	1	Nil
Presented papers	Nil	13	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
No file uploaded.				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
One Day Legal Literacy Program	NSS	6	25
One Day entrepreneurship awareness workshop	NSS	6	40
YUVA diwas	NSS	6	32
Human Rights Day	NSS	4	30
AIDS Awareness Program	NSS	5	30
NSS Day Celebration	NSS	2	42
Debate Competition on world population Day	NSS	2	8
Weeds and Polythene eradication program for 15 days	NSS	2	34
Cleanliness Drive in The Campus	NSS	2	40
Donation Collection 2110 Rs.	NSS/National Foundation for Communal Harmony	2	24
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Environment Day celebration	NSS	Plantation program	2	6
Environment Day celebration	NSS	Essay Competition	2	6
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/06/2015	03/06/2016	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Prayas Gau Sewa Sansthan	15/03/2016	Gau Sewa	24
Santosh Dying Printing Works	22/04/2016	Practical Learning for the students, TASAR students in particular	30
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	100

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	Nil	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	18197	1913000	364	178499	18561	2091499

Books

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/06/2015
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	1	0	0	2	1	2	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	1	0	0	2	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8.9	8.9	32.27	32.27

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory : College has six labs (Physics, Chemistry, Zoology, Botany, Computer, Tasar Technology). All the labs have their own time table for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students come according to the allotted time of their batches. Lab technician and attendant take care of their attendance and issue them required materials of practicals. There are few maintenance rules for the laboratories that in case of any damage caused by the students, they have to pay fine for the damage in the lab. Lab attendants are instructed to take help of red-cross First Aid Box, when required for any mishap with student, faculty and staff. All these things are supervised and monitored by the head of the respective department. Library : Library has its own building in

the campus of the college. It consists of one reading room, Main Library, Librarian-Cabin, Washroom and Porch. Separate drinking water and washroom facilities for students are also available in the library. Students can use reading room any time during the library hour. Library is connected with WI-FI and students can browse using the computers of library or their own devices.

For issuing books and reference books library issue a time table and accordingly registered is maintained. Loss or damage of any type of property of Library will bring students to pay the fine for the same. Sports : Sports department of the college maintains a gym and playground in the college.

Department issues sports material to the students. An issue register is maintained by the department. Loss or intentional damage causes fine to the students. In case to inter-college, Sector level, State level and National level participation, department provides T.A. D.A. to students recording to government norms. Computers : College owns a Computer Lab with 37 computers. D.C.A. and P.G.D.C.A. courses run in the Computer Department. Various other activities in which computers are required are also conducted in the Computer Lab. There is no regular faculty appointed/sanctioned in the Computer Science Department. JBS faculties run the department, as it is a course run by Self-Financing. Classrooms : Ten classrooms are allotted for various classes in the time-table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Donated Fix Deposit	1	1000
Financial Support from Other Sources			
a) National	National/Minority Scholarship	5	50000
b) International	Nil	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	01/06/2015	Nil	0
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	Nil	nil	nil	nil	nil
2015	Nil	nil	nil	nil	nil
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi Nil	State	2
Athletics Nil	State	1
Badminton Nil	State	1
Table-Tennis Nil	State	1
Chess Nil	State	1
Handball Nil	State	1
No file uploaded.		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2015	Qualified for All India Event of Kabaddi	National	1	Nil	Nil	Shyam Gopal
2015	Qualified for all India event of Handball	National	1	Nil	Nil	Preeti Sahu
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council election and other activities are planned according to the calendar issued by the University and state government. College appoints one union in-charge to look after all the activities of calendar. Following the rules issued by the University, college organize union election. Candidates file their nominations on the decided date and if more than one candidate files the nomination, that seat will go through election process. Finally four office bearers and class representatives form the students union. This union consist of 30 percent seats reserved for female candidates, apart from this one seat is reserved for female candidates among these four main office bearers. Student union plays an important role in all the major activities like-Annual Function, sports and over all development of the college. After this election, seven committees are formed taking the regular students of various classes for several important activities of the college. Sometime office bearer are selected through nomination process. Election or nomination of students union depends upon the circular of state Govt. and University.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

21

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting No. 1 Meeting No. 2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of various committees - College appreciates and practices decentralization and participative management for the overall development. Principal of the college calls a meeting at the very beginning of the session.



In this meeting, Principal, faculties and staff discuss and form various committees. These committees take charge of various segments of the administrative and academic activities. These committees include various important committees like anti-ragging, Women Harassment Cell, Internal Exams Cell, Library, Sports, Cultural programs, NAAC, IQAC etc. 2. Examination process - Examination process is an example of decentralize and participative management. University calls the name of professors and assistant professors with principals recommendation to announce the names of superintendent and assistant superintendent. Ones the names of superintendents and assistant superintendents are finalized, college announces the names of team members for all the three shifts. All the three shift have at-least three class III staff and two class IV staffs. This team works with superintendent and assistant superintendent and manage the shifts of examination they are assign with. Senior superintendent takes care of all the three shifts and the team finally reports the senior superintendent. Above mentioned two systems are fine examples of decentralize working process of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Govt. M.M.R.P.G. College Champa is surrounded by rural and tribal villages. A major part of the admitted students is comprised of these rural students. Admission process of the college is framed according to the university norms. College issues admission form with an information brochure to the students to fill the admission forms. Admission committee is formed to take care of the admissions of all the classes. Once the forms are submitted, merit lists are prepared, following the roster and university instructions. Seats are filled with the first, second, third and if vacant, fourth merit list is issued by the departments.
Industry Interaction / Collaboration	MOUs are done with local industries. Champa is very well known for its Kosa Silk Production. And because of this college has a course on Tasar Silk. College has an MOU with a kosa producing organization in its credit. This helps students of the college to interact with the industries. Apart from this, college has collaborations with social organizations through which NSS workers of the college are benefited in various activities.
Human Resource Management	Govt. M.M.R.P.G. College Champa fills the vacant posts of faculties and staff through JBS. Benefits of employees and

their welfare is one of the important concerns of the college administration. College deposits salary through E-Kosh online on time. Due to NPS, college takes special care of the salary to be deposited on time. Faculties and staff get regular training and FDP to improve their performances. Feedback are collected through H.O.Ds for the faculties and staff. At the end of the session confidential reports are collected from the faculties and communicated to the Higher Education department.

Library, ICT and Physical Infrastructure / Instrumentation

College has one main library building. This building has a reading room, computer facility, wi-fi facility, washroom and drinking water facility. A Librarian with book lifters and other staffs takes care of all the facilities of the library. A well arrange computer lab exists in the college with two faculties and sufficient number of computer sets. College is connected to internet 24x7 through wi-fi connectivity. College is lagging behind in infrastructure perspective and proposals are communicated to enrich infrastructure facilities.

Research and Development

College always motivate faculty members in the field of research and development faculties can participate in seminars and workshops with pre-approved permission. Rate of research activities among faculties is progressing every year. Publications and participation in seminars are a part of regular activities of faculties. Few faculties are under going Ph.D. courses an others are under process of registration.

Examination and Evaluation

Final and Semester exams are conducted according to the norms made by the affiliating university. College follows the instructions of university for the main exams. Internal exams are conducted by the college itself. College conducts internal exams fairly to evaluate and improve the performance of the students. Internal assessment of P.G. students consist of assignment, Seminars, Presentation and Over all performance. Practical exams and Viva-Voce is conducted according to the university calendar.

Teaching and Learning	<p>Pedagogy is one of the most important pillars of any teaching institution.</p> <p>College has sufficient number of classrooms, Laboratories and Teachers to make the teaching learning process competent. Besides regular faculties of the college, Guest faculties and JBS appointed faculties make the pedagogy stronger. Student teacher ratio is 83:1. College has rich central library and departmental libraries for P.G. classes. Books and other facilities of library are increasing every year and amenities are enriching day by day. Teachers prepare notes and class tests and provide assignment to the students.</p>
Curriculum Development	<p>College is an affiliated institution of Bilaspur University. University communicates the curriculum to all the affiliated colleges. Prior to this, university holds a series of meetings with the principal of the colleges. Various suggestion of faculties and staff is communicated to the university through the principal. Professors of the college are also appointed members of board of studies and other bodies of the university. Through these members, suggestions are communicated to the university regarding the syllabus and other curriculum policies.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Important notifications are provided in the institutional website. Institutional data is provided in AISHE.</p>
Administration	<p>Notices are made available through website. Attendance of staff faculty is collected through Biometric Attendance System.</p>
Finance and Accounts	<p>Submission of pay bills through E-kosh online. Online budget allotment through online portal of state government.</p>
Student Admission and Support	<p>Online submission of Scholarship form and transfer of amount to the accounts of students. All the information regarding student section is available in the college section.</p>
Examination	<p>Exam form filled through OMR forms. Results declared through University website.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Examination Process	N/A	01/03/2016	01/03/2016	14	Nil
2016	N/A	Basic Computer Skills	29/02/2016	29/02/2016	Nil	19
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	01/06/2016	01/06/2016	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	9	Nil	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Casual Leave, Medical Leave, Duty Leave for attending orientation, refresher, seminar, conferences, Ph.D. Leave, Maternity/Paternity Leave, Group insurance scheme	Casual Leave, Medical Leave, Duty Leave, Maternity/Paternity Leave, Group insurance scheme, Festival advance	B.P.L. Scholarship, National Scholarship, State Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Audit** - An audit committee is formed at the very beginning of the session with other activity committees. Senior professors from various departments are made coordinators of these committees. At the end of the session, stock verification committees are also formed to verify the D.F.C. of various funds. **External Audit** - As the college is a government organisation, financial audit is conducted by the Auditor Generals office of Chhattisgarh and Department of Higher Education as well.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	N/A
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC committee
Administrative	No	Nil	Yes	Internal Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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6.5.3 – Development programmes for support staff (at least three)

1. Basic Computer Training Workshop is organised for non-teaching staff. 2. Workshop on Examination Process. 3. A lecture on Small Savings.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To activate training and placement cell. 2. To encourage faculties for publications. 3. To start new diploma courses.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Short term	14/09/2015	14/09/2015	30/09/2015	25

	course on computer literacy				
2015	Orientation programme for newly admitted students	10/08/2015	10/08/2015	11/08/2015	402
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A lecture on Possibilities of Women Entrepreneurship	13/10/2015	13/10/2015	43	15
"Legal Literacy Camp" a program on gender inequality organised in collaboration with a social organisation.	25/01/2016	25/01/2016	45	18
"Health Awareness Lecture"	29/01/2016	29/01/2016	55	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Ramp/Rails	Yes	12
Scribes for examination	Yes	1
Any other similar facility	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2015	Nil	Nil	01/06/2015	Nil	Nil	Nil	Nil
2016	Nil	Nil	01/03/2016	Nil	Nil	Nil	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/06/2015	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay competition on environment day	05/06/2015	05/06/2015	12
Plantation Program	05/06/2015	05/06/2015	16
Debate Essay Competition on World Population Day	11/07/2015	11/07/2015	8
Debate Elocution	02/10/2015	02/10/2015	11
Student Seminar on Human Rights Day	10/12/2015	10/12/2015	14
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Initiative taken by NSS unit of the college to make the college weeds and polythene free campus. 2. Formation of Rain water harvesting pit in the campus. 3. Fencing of Botanical garden. 4. Plantation and Conservation of already existing plants. 5. Waste dumping pit inside the campus.
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Donation collected for national foundation for communal harmony by the college. 2. Sociology/MSW topper gets cash award generated from interest of an F.D. donated by Shri Akhilesh Pandey - Alumni member of the college. 3. Eradication of poisonous weed and polythene by NSS.
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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
<a href="http://gmmrcg.in/College.aspx?PageName=BEST%20PRACTICES">http://gmmrcg.in/College.aspx?PageName=BEST%20PRACTICES</a>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Motto of Govt. M.M.R.P.G. College Champa is Sa Vidya Ya Vimuktay. Mission of
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the college is enveloped under this sentence. The college is one of the biggest college of district Janjgir-Champa. Boys and Girls from surrounding remote rural areas and City itself join the college as students and they leave the college as an equipped and groomed responsible citizens. We treat our college as a workshop in which we prepare the students from diverse background which include a large number of first generation learner. Following are few activities which are made in the college for proper personality grooming of the students. 1. College organised a short term course on computer literacy for the students. 2. Various activities conducted by IQAC and carrier guidance cell. 3. Community activities by NSS. 4. Debates, Quiz, Essay writing, Elocution and Various other competition were organised for the students. 5. Scholarship program for the students. 6. Orientation program for newly admitted students. 7. Celebration of various days and dates. 8. Publication of annual magazine with students participation.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

Future Plan 1. To make students aware for newly introduced semester exam system. 2. Maintaining visitors register in college gate. 3. Various workshop for carrier awareness. 4. Making more rain water harvesting pit in the college campus. 5. Organisation of seminar/workshop in various department. 6. Various awareness rally by N.S.S. Red Ribben Club. 7. SVEEP program/voter awareness workshop. 8. Teachers participation in seminar/workshop. 9. Organizing program on various national days. 10. Workshop for Invigilators. 11. Operation of Bio-Matrix machine for employees. 12. Extension activities to raise the GER and encourage the Higher Secondary pass outs for Higher Education. 13. Operation of new buildings constructed under RUSA and State Govt. adds. 14. Organizing NAAC workshop for officers and employee. 15. Obtaining feed-back from various stakeholders, putting feed-back report before IQAC.