



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		GOVT. M.M.R.P.G. COLLEGE CHAMPA
Name of the head of the Institution		Dr. H.P. KHAIRWAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07819245807
Mobile no.		9406322763
Registered Email		gpgc_cph@yahoo.com
Alternate Email		pri-mmrgchampa.cg@gov.in
Address		WARD NO. 22 JAGDALLA, CHAMPA
City/Town		CHAMPA
State/UT		Chhattisgarh
Pincode		495671
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. V.K. SHARMA
Phone no/Alternate Phone no.	07819245807
Mobile no.	7898633848
Registered Email	vijay0107pndt@gmail.com
Alternate Email	col-mmrgchampa.cg@gov.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gmmrcg.in/College.aspx?PageName=AQAR&topicid=53
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gmmrcg.in/College.aspx?PageName=COLLEGE%20ACADEMIC%20CALENDAR&topicid=49

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.8	2007	31-Mar-2007	30-Mar-2012
2	B	2.10	2016	17-Mar-2016	16-Mar-2021

6. Date of Establishment of IQAC	15-Apr-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Short Term Course on	21-Sep-2016	32

General Knowledge & Logical Aptitude	15	
Orientation Program in the Schools of surrounding areas to increase Gross Enrollment Rate	29-Nov-2016 1	16
Program on International day of Disable persons for the students & staff	03-Dec-2016 1	45
National Mental Health Program for the students & staff	12-Jan-2017 1	67
Workshop for the students to prepare environment project.	25-Jan-2017 1	103
Workshop on Educational Quality Enhancement for faculties & staff	30-Nov-2016 1	42
Semester system/CBCS Workshop for the students	02-Dec-2016 1	156
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. M.M.R.P.G. College Champa	Development	UGC	2016 365	128953
Govt. M.M.R.P.G. College Champa	Preparatory	RUSA	2017 365	50000
Govt. M.M.R.P.G. College Champa	Annual Budget	State Govt.	2016 365	35727000
Govt. M.M.R.P.G. College Champa	Development	RUSA	2016 365	14000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes						
Upload the minutes of meeting and action taken report	View File						
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No						
12. Significant contributions made by IQAC during the current year(maximum five bullets)							
Motivated the faculties and increased the number of publications and Seminars/Conferences/Refresher/Orientation participation.							
Pursued the process of construction of additional blocks for classrooms.							
Generator Installed in the Campus for Power Backup.							
Organised National Mental Health program in the College.							
No Files Uploaded !!!							
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year							
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Plan of Action</th> <th style="width: 50%;">Achievements/Outcomes</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center; color: red;">No Data Entered/Not Applicable!!!</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achievements/Outcomes	No Data Entered/Not Applicable!!!		View File	
Plan of Action	Achievements/Outcomes						
No Data Entered/Not Applicable!!!							
View File							
14. Whether AQAR was placed before statutory body ?	No						
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No						
16. Whether institutional data submitted to AISHE:	Yes						
Year of Submission	2017						
Date of Submission	02-Mar-2017						
17. Does the Institution have Management Information System ?	No						

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

*Govt. M.M.R.P.G. College Champa, is affiliated to the Atal Bihari Vajpayee University, Bilaspur and follows the curriculum developed by the university. It deploys a number of action plans for its effective implementation at various levels. * After the communication received from university in the beginning of the session, Principal communicates the syllabus and other guidelines to the respective departments. Head of the departments coordinate with other professors of the department and through them students are informed.* Department wise induction is a part of our culture. These induction programs are a healthy practice to welcome the students and introduce them to the college culture. Marks scheme, syllabus, attendance monitoring are introduced in an amicable atmosphere. Students get the opportunity of interaction with the librarian, sports officer and coordinator- training and placement cell and coordinators of various cells of the institution. College introduces the students about IGNOU courses and self-financing courses and short-term diploma courses. *Time Table committee prepares the time table for all the departments taking into view the infrastructure and laboratory needs. College communicates the approved time table to the students. Apart from this, departmental time table is also prepared. *College introduces the academic calendar and instructs students to be punctual, as college follows the academic calendars strictly. Awareness about strict monitoring of internal evaluation of the students on weekly basis by arranging tutorials, discussion and class test is also one of the motto's of this program.* Admission in-charges are made Mentor teachers of the respective classes. They identify slow learners and fast learners and monitor the students accordingly.*Various departments organize guest lectures for the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	01/06/2016	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	0	01/06/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	SOCIOLOGY, POLITICAL SCIENCE, HISTORY/ENGLISH LITERATURE, ECONOMIC, HINDI LITERATURE	01/06/2016

BCom	FINANCIAL MANAGEMENT/ FINANCIAL MARKETING/BANKING INSURANCE/COMPUTER APPLICATION	01/06/2016
BSc	CHEMISTRY/COMPUTER SCIENCE, BOTONY/TASAR TECHNOLOGY, ZOOLOGY, PHYSICS, MATHEMATICS	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Short term course on General Knowledge and Reasoning Aptitude	28/09/2016	32
Three days workshop on Direct Tax and Income Tax	28/09/2016	39
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	SOCIAL WORK	23
MCom	BANKING/CORPORATE/MANAG EMENT/FINANCE	33
BA	ENVIRONMENTAL STUDIES	200
BSc	ENVIRONMENTAL STUDIES	248
BCom	ENVIRONMENTAL STUDIES	100
PGDCA	COMPUTER APPLICATION IN VARIOUS FIELD	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from the students is obtained and is analyzed by an appointed committee. From the very beginning of the session this committee is instructed to carry out the feedback process. This committee starts its work in the month of November-December. A well designed feedback form is distributed among approx thirty percent students of the institution. Usually twenty percent of the total students provide their feedback. The committee distributes the analysis work among themselves. After completing the analysis work they draw out the conclusion and hand over the report to the IQAC. IQAC presents it in front of the head of the institution and meeting is called to take the remedial action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1535	389	Null	Null	31

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	6	60	2	Null	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Seventeen regular faculties are appointed in the College. Apart from these faculties, Higher Education Department appoints guest faculties in the month of September-October. These faculties are appointed for a short term till the end of February. This year also such six faculties were appointed. One more mode of appointment is there in the College as Janbhagidari appointments. These faculties are appointed for the self financing courses. This year total eight Janbhagidari faculties were appointed. These guest and Janbhagidari appointments are subject to the circulars of Higher Education Department and Janbhagidari samiti respectively. Due to the uncertainty of their appointments Janbhagidari and Guest faculties are not made mentors of the students. But after their appointment they help the mentor teachers in their activities. Admission in charge of various classes are made mentors the students of those particular classes. In this way these faculties take charges of their respective mentee groups from the beginning of the session. The ratio of regular teachers and students is 128:1.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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1924	15	128
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	15	10	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Department of Higher Education publishes academic calendar which contains the number of teaching days, internal evaluation and examination dates etc. Govt. M.M.R.P.G. College Champa is affiliated to Atal Bihari Vajpayee University Bilaspur and follows the academic calendar issued by the department of Higher Education, Govt. of Chhattisgarh. From the month of August unit tests starts in all the departments and college follows the calendar for internal exams throughout the year. Unit-tests held every month followed by quarterly, half yearly and pre -final examination. There is an internal assessment cell to coordinate the tests and exams. Time tables are prepared for each examination and accordingly invigilators are appointed. Internal examination is conducted in two shifts. The first shift is from 09:30 to 10:30 and the second shift is from 11:00 to 02:00 for Arts, Commerce and science faculties. In this way the optimum use of time and infrastructure is designed by the internal exam committee. Proper seating arrangement and display of results make the process transparent.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution adheres to the calendar regarding admission after the admissions closes in the month of August. Higher Education Department issues academic calendar following which college prepares its own calendar. Institution organizes Students Union Election according to the circulars issued by state Government and affiliating university. Academic activities, supplementary exams and revaluation, process runs parallel. Institution adheres to the calendar regarding the activities of NSS and cultural activities- such as camp, plantation, annual function etc. Final examinations are also conducted

according to the academic calendar. Institution follows the instruction of seven hours duty of teachers as mentioned in the academic calendar. This year semester system is introduced for Post graduation classes and for this details of admission and examinations are added in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gmmrcg.in/College.aspx?PageName=PROGRAMME%20OUTCOME&topicid=54>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gmmrcg.in/College.aspx?PageName=STUDENTS%20SATISFACTION%20SURVEY>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/06/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/06/2016	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/06/2016
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	HINDI	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2016	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2016	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	14	Nil	Nil
Presented papers	Nil	3	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS seven days camp in Kudri village, on 04.01.2017 to 10.01.2017	NSS	3	22
Outreach program to contact the schools to raise GER on 30.11.2016 to 01.12.2016	RUSA	15	Nil
Donation collection Rs. 1850.00	NSS	37	47
Cleanliness drive in and around campus 01.08.2016 to 15.08.2016	NSS	18	114
SVEEP program	Distt. Election Office	5	32
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	Nil	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
NIL	NIL	NIL	01/06/2016	02/06/2016	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Prayas Gau Sewa Sansthan	15/03/2016	Gau Sewa	24
Santosh Dying Printing Works	22/04/2016	Practical Learning for the students, TASAR students in particular	30
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
140	79.12

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Partially	NIL	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18561	2091499	289	70000	18850	2161499
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/06/2016

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	1	0	0	2	1	2	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	1	0	0	2	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.08	15.08	35.89	35.89

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory : College has six labs (Physics, Chemistry, Zoology, Botany, Computer, Tasar). All the labs have their own time table for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students come according to the allotted time of their batches. Lab technician and attendants take care of their attendance and issue them required materials of practicals. There are few maintenance rules for the laboratories that in case of any damage caused by the students, they have to pay fine for the damage in the lab. Lab attendants are instructed to take help of Red-Cross First Aid Box. When required for any mishap with student, faculties and staff. All these things are supervised and monitored by the head of the respective department. Library : Library in the college has its own building in the campus of the college. It consists of one Reading Room, Main Library, Librarian-Cabin, Washroom and Porch. Students can use reading room any time during the library hour. Library is connected with WI-FI and students can browse using the computers of library or through their own devices. For issuing books and reference books library issues a time table and accordingly issue register is maintained. Loss or damage of any type of property of Library will bring students to pay the fine for the same. To monitor this the entire library is under surveillance of CCTV. Sports : Sports department of the college maintains a gym and playground in the College. Department issues sports material to the students. An issue register is maintained by the department. Loss or intentional damage causes fine to the students. In case to inter-college,

Sector level, State level and National level participation, department provides T.A. D.A. to students according to the Government norms. One Hall is allotted for gymnasium. Computers : College owns a Computer Lab with 37 computers. D.C.A. and P.G.D.C.A. courses run in the Computer Department. Various other activities in which computers are required are also conducted in the Computer Lab. There is no regular faculty appointed/sanctioned in the Computer Science Department. Janbhagidari appointed faculties run the department, as it is a course run by self-financing. Classrooms : Ten classrooms are allotted for various classes in the time-table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms. These classrooms are also used for various competitions and events organised by science club, women cell and various departmental activities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Donated Fix Deposit	1	1000
Financial Support from Other Sources			
a) National	National/Minority Scholarship	11	110000
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Yoga	21/06/2017	22	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Online Form Filling Workshop	Nil	70	Nil	6
2016	Short Term Course on General Knowledge and Reasoning	Nil	32	Nil	6

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Vedanta	6	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	Nil	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz Competition Nil	College	19
Science Model competition Nil	College	13
Poster Competition Nil	College	6
Rangoli Competition Nil	College	16
Weight Lifting Nil	College	5
Cricket Nil	College Level and State Level	4
Handball Nil	College	14
Table Tennis Nil	College	6
Badminton Nil	College	8
Chess Nil	College	6
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Qualified for all India weight lifting event	National	Nil	Nil	Nil	Sunny Kumar Sahu
2016	Qualified for all India weight lifting event	National	Nil	Nil	Nil	Mukesh Kumar
2016	Qualified for all India weight lifting event	National	Nil	Nil	Nil	Satpal
2016	Qualified for all India weight lifting event	National	Nil	Nil	Nil	Leena
2016	Qualified for all India weight lifting event	National	Nil	Nil	Nil	Urmila Patel
2016	Qualified for all India weight lifting event	National	Nil	Nil	Nil	Vinay Kumar Dewangan

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council election and other activities are planned according to the calendar issued by the University and State Government. College appoints one Union in-charge to look after all the activities of calendar following the

rules issued by the University. Candidates file their nominations on the decided date. Once a candidate files the nomination, that seat will go through election process. Finally four officer bearers and class representative form the students union. This Union has 30 percent seats reserved for female candidates and one seat among these four main officer bearers is also reserved for female candidates. Student union plays an important role in all the major activities like - Annual function, sports and over all development of the college. Apart from class representatives and four officer bearers, five committees are also formed according to the circular of University for students representation. All these five committees are under professor in-charge of that particular committee. Women awareness, Sports, social work, Cultural and Science Club are such five committees. These election are subject to the circulars issued by State Government and University as well. Sometimes elections are replaced by the merit nominations of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

24

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting No. 1 and 2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Admission process - College appreciates and practices decentralization and participative management for overall development of students and the institutions. At the very beginning of the session that is in the month of June-July, Head of the institutions calls a meeting. In this meeting various committees are formed. Admission committee is one of the important committees in this list. A team of three or two members is formed in which one is Co-ordinator and other two work as members of the committee. Such committees are formed for all the classes. As soon as the last date of applications ends, these committees start its work. Admission forms and document verification are done by this committee and fee submission and rest of the admission process is done by the students section. In this way college decentralizes all the important activities. 2. Examination Process - Examination process is an example of decentralized and participative management. University calls the name of professors and Asst. Professors with Principals recommendations. All the colleges send their list to the University and University announces the names of superintendent and Asst. Superintendents. Once these names are finalized college announces the names of the team members for all the three shifts. All the three shifts have at least three Class III staffs and two Class IV staffs. This team works with superintendent and Asst. Superintendent and manage the shifts of examination they are assigned with. Senior Superintendent takes care of all the three shift and the team finally reports the senior superintendent. Above mentioned two systems are fine examples of decentralized

working process of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>College is an affiliated institution of Bilaspur University. University communicates the curriculum to all the affiliated colleges. Prior to this, university holds a series of meetings with the principal of the colleges. Various suggestion of faculties and staff is communicated to the university through the principal. Professors of the college are also appointed members of board of studies and other bodies of the university. Through these members, suggestions are communicated to the university regarding the syllabus and other curriculum policies. Self financing courses are running in the college like- P.G. in English Literature, P.G. in Mathematics, P.G. in Chemistry, P.G. in M.S.W., P.G.D.C.A. and D.C.A. Governance of these courses are done by JBS and affiliating universities syllabus and examination policies are followed.</p>
Teaching and Learning	<p>Pedagogy is one of the most important pillars of any teaching institution. College has sufficient number of classrooms, Laboratories and Teachers to make the teaching learning process competent. Besides regular faculties of the college, Guest faculties and JBS appointed faculties make the pedagogy stronger. College has rich central library and departmental libraries for P.G. classes. Books, journals, magazine related to competitive exams are available in the Library. These facilities are enriching day by day. Regarding other strategies of teaching learning teachers are supposed to prepare a teaching plan at the beginning of the session and the daily dairies of the teachers are duly signed by the principal of the college. Test records are also maintained by the department.</p>
Examination and Evaluation	<p>Final and Semester exams are conducted according to the norms made by the affiliating university. College</p>

follows the instructions of university for the main exams. Internal exams are conducted by the college itself. College conducts internal exams fairly to evaluate and improve the performance of the students. Internal assessment of P.G. students consist of assignment, Seminars, Presentation and Over all performance. Practical exams and Viva-Voce is conducted according to the university calendar. Field visits and project works are a part of internal assessment for the subjects concerned.

Research and Development

College always motivate faculty members in the field of research and development faculties can participate in seminars and workshops with pre-approved permission. Rate of research activities among faculties is progressing every year. Publications and participation in seminars are a part of regular activities of faculties. one faculty of the college is research guide and regularly got appointed as external examines in various University.

Library, ICT and Physical Infrastructure / Instrumentation

College has one main library building. This building has a reading room, computer facility, wi-fi facility, washroom and drinking water facility. A Librarian with book lifters and other staffs takes care of all the facilities of the library. A well arranged computer lab exists in the college with two faculties and sufficient number of computer sets. College is connected to internet 24x7 through wi-fi connectivity. Apart from above mentioned facility, College has five bore wells for water facility, five water coolers, one generator for power back-up and other facilities. College is lagging behind in infrastructure perspective and proposals are communicated to enrich infrastructure facilities.

Human Resource Management

Govt. M.M.R.P.G. College Champa fills the vacant posts of faculties and staff through JBS. Benefits of employees and their welfare is one of the important concerns of the college administration. College deposits salary through E-Kosh online on time. Due to NPS, college takes special care of the salary to be deposited on time. Faculties and staff get regular training and FDP to improve their performances. Feedbacks are

collected through H.O.Ds for the faculties and staff. At the end of the session confidential reports are collected from the faculties and communicated to the Higher Education Department. Appointment in the vacant teaching post are done through Jan Bhagidari Samiti and through guest faculties appointed by the Higher Education Department. Both the types of posts are filled on the merit basis. Guest faculties are paid through Government portal and JBS appointed faculties are paid through Jan Bhagidari account of the college.

Industry Interaction / Collaboration

MOUs are done with local industries. Champa is very well known for its Kosa Silk Production. And because of this college has a course on Tasar Silk. College has an MOU with a kosa producing organization in its credit. This helps students of the college to interact with the industries. Apart from this, college has collaborations with social organizations through which NSS workers of the college are benefited in various activities.

Admission of Students

Govt. M.M.R.P.G. College Champa is surrounded by rural and tribal villages. A major part of the admitted students is comprised of these rural students. Admission process of the college is framed according to the university norms. College issues admission form with an information brochure to the students to fill the admission forms. Admission committee is formed to take care of the admissions of all the classes. Once the forms are submitted, merit lists are prepared, following the roster and university instructions. Seats are filled with the first, second, third and if vacant, fourth merit list is issued by the departments. Semester system is started for PG students in this session.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institutional website is the source of all the information of college. Website has all the important links. Institutional data is provided in AISHE portal. Departmental information is also provided in the website. Activities of N.S.S., Red Cross etc are uploaded in the website. Applications

	and proposals are communicated online for opening new courses etc.
Administration	Attendance of staff and faculty is collected through Bio-Matrix attendance. These information are communicated to the Higher Education department whenever required.
Finance and Accounts	Submission of pay bills through E-Kosh online. Online budget allotment. Online GPF CPF data. Online transfer of the amount of Tablets done in the session. Students data were made available by the college (Yuva Suchana Kranti).
Student Admission and Support	Online submission of scholarship forms were done by the students. Amount of scholarship is transferred electronically in the accounts of students. Students Life Cycle Management was done by CHIPS in this session.
Examination	Online examination forms are filled in the session. Students results were declared through the University website. Revaluation forms/supplementary exams application were also done online in the session.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Workshop on Tax Planning	Workshop on Tax Planning	22/11/2016	22/11/2016	12	15
2017	Workshop on Tax Saving	Workshop on Tax Saving	03/01/2017	03/01/2017	15	14

2017	Three Days Yoga Program	Three Days Yoga Program	21/06/2017	23/06/2017	15	14
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation program	1	Nil	Nil	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	8	Nil	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Casual Leave, Medical Leave, Duty Leave for attending orientation, refresher, seminar, conferences, Ph.D. Leave, Maternity/Paternity Leave, Group insurance scheme, Medical Reimbursement, Leave for faculty development program refresher/orientation	Casual Leave, Medical Leave, Duty Leave, Maternity/Paternity Leave, Group insurance scheme, Festival advance, Medical Reimbursement, Leave for various training programs	B.P.L. Scholarship, National Scholarship State Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit - An audit committee is formed at the very beginning of the session with other activity committees. Senior professors from various departments are made coordinators of these committees. At the end of the session, stock verification committees are also formed to verify the D.F.C. of various funds. External Audit - As the college is a government organisation, financial audit is conducted by the Auditor Generals office of Chhattisgarh. Janbhagidari Samitis fund Audit - This audit is done by C.A.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jan Bhagidari Samiti	2405720	Running self finance course
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC committee
Administrative	No	Nil	Yes	Internal Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

1. Three Days Yoga Program. 2. Workshop on Tax Planning. 3. Workshop on Tax Saving.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Diploma Course Started. 2. Field Visit to Increase GER. 3. Formation of Science Club for Students Activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Short term course on General Knowledge and logical aptitude	21/09/2016	21/09/2016	07/10/2016	32
2016	Orientation program of the Schools or Surrounding areas to increase gross enrollment rate	29/11/2016	29/11/2016	29/11/2016	16
2016	Program on Internationa	03/12/2016	03/12/2016	03/12/2016	45

	1 day of Disable person				
2017	National Mental Health Program	12/01/2017	12/01/2017	12/01/2017	67
2017	Workshop for the students to prepare environment project.	25/01/2017	25/01/2017	25/01/2017	103
2016	Educational Quality Enhancement	30/11/2016	30/11/2016	30/11/2016	156
2016	Semester/C BCS Workshop	02/12/2016	02/12/2016	02/12/2016	156
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Planet 50-50 by 2030 : Lecture on gender equity	21/11/2016	21/11/2016	42	3
Demonstration of Sanitary Napkin vending machine for Girls.	03/01/2017	03/01/2017	35	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Ramp/Rails	Yes	12
Any other similar facility	Yes	4
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	1	29/11/2016	2	Visiting the schools of vicinity to increase GER	Importance of Higher Education	15
2017	Nil	1	04/01/2017	7	NSS Camp	Women literacy, Health awareness, Environment conservation	25
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	01/06/2016	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1. Plantation program in campus and sapling distribution to volunteers of NSS. 2. Initiative taken to replace CFLs with power saving LED bulbs. 3. Cleanliness drive in and around campus. 4. Eradication of parthenium grass all around college campus and awareness program regarding no use and proper disposal of plastic bottles and polythene materials. 5. Installation of Dust-Bins.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Cleanliness drive in and around the campus. 2. Visits to the Higher Secondary Schools of rural area surrounding Champa.</p>

<p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

To impart higher education to the rural and tribal students of nearby villages is one of the vision of this college. The motto of the college is one of the biggest college of janjgir area. Boys and girls from the surrounding remote rural areas take admission in the college for higher education. Total enrolled students of the college in the year 2015-16 was 1574 and 1924 in the year 2016-17 respectively. In this context, when college received circular form higher education regarding GER, college grabbed the opportunity and planned an extensive program to increase the rate of admission. This is seen as a common problem with higher secondary students of rural areas that they drop out after higher secondary and refrain themselves from taking higher education. In this context, College made a committee of fifteen faculties and they were allotted the higher secondary schools of different villages . Visits to these higher secondary schools are made in order to encourage students for higher education. This program was appreciated by the school authorities and villages. In this way the enrollment rate is increasing every year

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future Plans - 1. IQAC is planning to organize a workshop for faculties and staff on Human Resource and Management. 2. A program for the students to use Library. 3. A program on waste management for students and staff. 4. To conduct mote extension activities. 5. To publish annual magazine of the college. 6. To improve students result. 7. To start D.C.A. course. 8. To encourage the activities of science club. 9. To organize activities of career guidance cell. 10. To encourage learning among students. 11. To take feedback from other stakeholders. 12. To make efforts to develop infrastructure. 13. To provide model answer to the students. 14. To encourage faculties for research activities.